



OCCUPATIONAL HEALTH & SAFETY POLICY

SFM forest
products

SFM Forest Products recognises, acknowledges and accepts its ethical and legal responsibilities to provide, as far as is reasonably practicable, a safe and healthy workplace in accordance with the provisions of relevant state Workplace Health and Safety Act's, Regulations and Codes of Practices.

The Policy of SFM Forest Products is to achieve high standards of occupational health and safety at all its work locations and operations with the objective of preventing work-related injuries and illness.

SFM is 100% committed to minimising risk and providing appropriate rehabilitation of its employees who may suffer illness or injury at any premises or site controlled by the company.

Management Objectives:

- Safe Working Environment:
 - To ensure that any premises controlled by the company where our employees' work is safe and risk to health controlled in line with risk management principles.
 - A commitment to consult and co-operate with employees in all matters relating to health and safety in the workplace
- Plant and Substances
 - To ensure that any plant purchased for use by our employees at work is assessed to comply with relevant Standards and to ensure risk to health and safety are minimised.
 - To ensure that any plant or substance provided by the company for use by our employees at work is used in a manner to minimise risk to health when properly used.
- Safe Systems of Work
 - To ensure that systems of work and the working environment of employees is safe and risk to health is minimised were possible
 - To undertake identification of hazards, assessment of risk, applying and monitoring controls and development of safe systems of work throughout the working environment.
- Continually Improvement
 - To strive for continual improvement via consultation, risk management, incident investigation, supervision and auditing.
 - Set annual safety targets to achieve and to measure our performance against these targets.
 - To ensure continued improvement aimed at elimination of work-related injury and illness.
- Facilities
 - To provide adequate facilities for the welfare of employees at work
- Information, instruction, training and supervision.
 - To provide adequate information, instruction, training and supervision as may be necessary to ensure employees health and safety at work



OCCUPATIONAL HEALTH & SAFETY POLICY

SFM forest
products

Employee's Responsibilities:

Each employee has an obligation to:

- Comply with safe work practices, with the intent of avoiding injury to themselves and others and damage to plant and equipment
- Take reasonable care of their own health and safety and the health and safety of others
- Comply with any direction given by management in relation to health and safety
- Not misuse or interfere with anything provided in the interest of health and safety
- Report all accidents and incidents on the job immediately, no matter how trivial
- Report all known or observed hazards to their supervisor or manager.
- Wear personal safety / protective equipment and clothing where necessary, in the correct manner.

Contractor's/Employer's Responsibilities:

- Manage operations so that all legislative requirements are met
- Ensure all employees are trained in the work procedure to be carried out
- Maintain all equipment and machinery to a safe standard
- Ensure that there is no alcohol or drugs on the worksite
- Ensure that a responsible person is in charge of each operation
- Ensure safety audits of each operation are carried out on a regular basis.

Application of this policy

Management gives the highest priority to their involvement and commitment to the health, safety and welfare of staff members, clients, contractors and visitors to our company.

We seek the co-operation of all employees, customers and visitors. We encourage suggestions in realizing our health and safety objectives to create a safe working environment with a zero accident rate.

This policy applies to all business operations and functions, including those situations where employees are required to work off-site.

Directors Signatures: _____

Date: _____

27/4/11